

Wildlife Management Annual Report Requirements

A wildlife management report for Medina County Appraisal District (MCAD) must include:

1. Property owner's name and Property ID(s) as they appear on MCAD records
2. Property owner's signature, date signed, and contact phone number
3. Copies of photos documenting results of activities practiced last year
 - **Photos submitted should have been taken last year. Do not use previously submitted pictures.**
 - Original photos are accepted but photocopied photos are preferred. Photos should be:
 - **Labeled** (*indicate which activity is being practiced*)
 - **Dated** (*date-stamp or hand-write the date the photo was taken*)
 - **A visual timeline** of activities practiced throughout the year
 - More than one photo can be copied on a page
 - A maximum of 5 copies of photos documenting each activity are needed
 - A maximum of 5 copies of game camera photos are accepted
4. Documentation of work – Submit a summary of:
 - Qualifying activities practiced and species targeted
 - Projects started - Continuing activities - Goals accomplished
 - Results seen from wildlife management activities practiced
 - Re-evaluation and adjustments to previously filed plan
 - Records on courses attended pertaining to wildlife management (if applicable)
 - Receipts for expenditures
5. Map identifying key locations of activities being practiced

PLEASE NOTE:

- ❖ An annual report **must** be filed, even if your 5-year plan is current.
- ❖ Do not put annual reports in a binder as the reports are removed from the binder for scanning.
- ❖ USB thumb drives cannot be accepted.
- ❖ MCAD cannot accept reports via e-mail.
- ❖ MCAD can no longer make a copy of your report. Please make a copy of the report for your records prior to submitting it to our office.
- ❖ Spin-cast feeders and feeding corn are non-qualifying activities.
- ❖ **To qualify for census activity, a combination of methods must be used.**
- ❖ It is recommended that at least 4 -5 practices are in place.
- ❖ Nest box maintenance must be documented and submitted with report. See attached nest box log sheet for reference.

NEST BOX LOG SHEET

*** Below is an example of a nest box maintenance log with photos of clean out. To qualify for supplemental shelter, nest box activity must be documented and submitted with your annual report. ***

Annual maintenance of the birdhouses was performed on _____.

Maintenance performed:

- Disassembly and inspection – when?
- Cleanout – when?
- Installation of metal cladding for damaged entrance holes – how many?

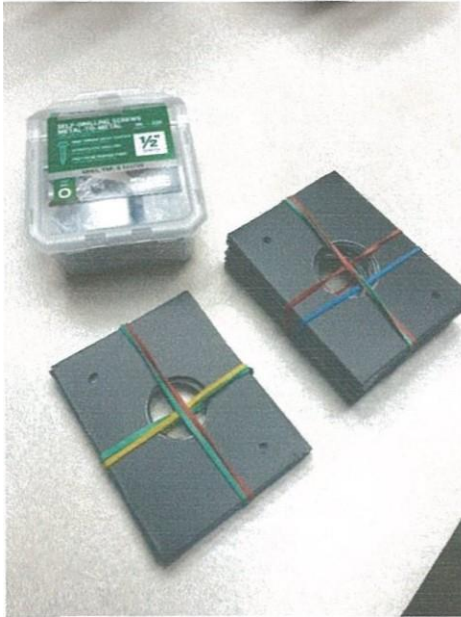
See table below for the results of the inspections.

SONGBIRD NEST BOX CLEANUP

Date	#	Type	Bird Nest	Other Contents	Repair	Clean Out?
	01	Titmouse	Nest made		Entrance Hole	YES
	02	Chickadee	None	Spider web	Entrance Hole	YES
	03	Wren	Nest made	Wasp nest	Entrance Hole	YES
	04	Warbler	Large Nest		Entrance Hole	YES
	05	Warbler	Nest started		Entrance Hole	YES
	06	Chickadee	Nest made		Entrance Hole	YES
	07	Titmouse	Nest started		Entrance Hole	YES
	08	Wren	Nest		Entrance Hole	YES
	09	Warbler	Nest started		Entrance Hole	YES
	10	Titmouse	Nest started	Wasp nest	Entrance Hole	YES
	11	Chickadee	Nest started	Wasp nest	Entrance Hole	YES
	12	Wren	None	Wasp nest	Entrance Hole	YES
	13	Wren	Large Nest		Entrance Hole	YES
	14	Chickadee	Large Nest		Entrance Hole	YES
	15	Wren	Nest with egg		Entrance Hole	YES
	16	Chickadee	Large Nest	Wasp nest	Entrance Hole	YES
	17	Titmouse	Small Nest		Entrance Hole	YES
	18	Warbler	Large Nest	Red wasps	Entrance Hole	YES
	19	Titmouse	None		Entrance Hole	YES
	20	Screech Owl	Screech owl flew out	Screech Owl	Left alone	NO
	21	Barn Owl	None		Inspected only	Sawdust

SONGBIRD NEST BOX REPAIRS

Date	Nest Boxes Repaired
	Repaired Entrance Holes on Birdhouses #1 through #19
	Rebuilt Screech Owl House damaged in storm
	Installed rebuilt Screech Owl House



Metal entrance hole



Feb 26, 2021 07:40 AM

#2 after repair

SAMPLE



Feb 26, 2021 09:53 AM

#15 with egg



Feb 26, 2021 08:37 AM

#4 large nest